

Erasmus+ CBHE
Steering Committee Meeting - Date: 06.05.2024

Attendees:

Meeting No:	8	Meeting Time	16:00
Meeting venue:		Meeting date	06.05.2024
Attendees :	Prof. Ahmad Al-Salymeh, Prof. Mohammad Al-Shriedah, Dr. Belal Ghanam, Dr. Ali Maqousi, Prof. Martin Leiner, and Dr. Iyad Aldajani, Dr. Egidio Alcides		
	All partner representatives were in the meeting.		
Absence:			

1 Meeting Agenda

1. The coordinator's employment on the project is until 14.07.2024.
2. The request on who will write the final report and the timeline for submitting the final reports.
3. Algeran Partner budget.
4. Activities and tasks related to the successful completion of the project.
5. The online courses and materials used to develop the teaching materials, on what budget should it go under.

3 Absent participants

All representatives of all programs and partner countries were present.

4. Meetings discussed points

During a discussion on the final report, the partners agreed that they must start writing it now and that it will take longer than the two months originally given. The consortium voted and agreed to request an extension of an additional two months from the EACEA office, making the deadline four months after the end of the project on July 14, 2024. And it is an agreed and voted unanimously that the coordinator who was working on the program and project for the last three years is the right person to conduct the final report to insure successful completion of the report for the EACEA office. Therefore it was voted unanimously that Dr. AIDajani, do the report and requested not to employ someone else to do the final report for the EACEA office.

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Regarding the budget of the Algerian partner, the partners discussed the eligibility of their expenses and agreed that the partners were not responsible for the expenses prior to the real-time when the Algerian partners were real active in the project. The partners were present and accepted to take the rest of their funding to continue the task and activities of the project. The steering partner members agreed to receive what was left and take responsibility for the tasks and activities that the Algerian partners failed to commit to.

Therefore, the partners agreed to decide on the expenses of the Algerian partner's budget, with the remaining amount to be disseminated to all partner countries. All partners agreed to disseminate the budget of the Algerians, and they will take responsibility only for the part that the partner spent and not on the part that the Algerian partners spent when they were active in the project.

Eidigo from University of Innsbruck clarified the expectations regarding the event and teaching at peace and conflict studies center, and it was agreed that there will be no classes that fit the workplace due to project overlaps, but would host the activities and work in accordance.

The partners used the Harvard materials and online courses to create and design the curriculum and teaching materials for the student and it was for the beneficiary of all partners. The partners agreed that the online courses and materials, along with their invoices, should be considered under the budget of equipment because they consider e-books, e-materials, and teaching materials as equipment. They will use the Algerian equipment budget line, and they will not purchase equipment from the Algerian budget line and use it instead. The partners consider the online courses justified and can purchase them on behalf of the Algerian partners and other partners, and it is all for the benefit of all participants.

We discussed the contribution of the Gaza University, and that they have created a master degree and was accredited by the ministry, and the Prof. Leiner will follow up on the progress and maybe request additional help for the Gaza after war to develop their master program further.

After a two-and-a-half-hour discussion, the partners agreed on several activities and tasks to ensure the successful completion of the project. The discussion ended with good relations between the partners.

6 Challenges and Recommendations

1. To extend the coordinator's employment to be committed to writing the final report and submitting all its extensions with the support of the partners.
2. Extension of four months after the ending of the project on 14.07.2024.
3. To request from EACA officer to accept the workshop event in Assisi, Italy, as part of the exploitation and dissemination because everyone who works on reconciliation in the world is coming to that conference.
4. To request to use the equipment of the Algerian budget to pay for the online materials and course used for all partners' benefit.

7 Next activities presentations

The partner amended the time and schedule of the new events. And decided the following:

1. 12.05.2024 or 25.5.2024 for one week of teaching in Palestine, the negotiation program at (Al-Istiqlal University) is open for discussion on the exact date with the Palestinian partners.
2. 2.6.2024 9.6.2024 Dissemination and Exploitation at Univeristy of Jordan Amman, Aqaba, and Petra University Amman.
3. 24.06.2024 - 29.06.2024, event and teaching event at peace and conflict studies campus at Innsbruck University.
4. 1.07.2024 – 5.7.2024: The International Reconciliation Association conference will be held in Assisi, Italy. The conference is open to all partners, but we would need the EACA officer's approval.
5. 5.7.2024 – 14.07.2024, the final conference and event of the AARMENA 2024 Scientific Symposium and the launch of the AARMENA book deliverable Reconciliation, Conflict Transformation and Peace Studies.
6. The final report to be extend it for another four months afters end of the project date: 14.07.2024.

8 At the meeting end, the partners agreed on the following points:

1. Agreed to employ the coordinator for doing the final report.
2. Agreed to request an extra four months after the ending of the project on 14.07.2024
3. Agreed to spend the Algerian budget in regard and relation to the tasks and activities in the project.
4. Agreed not to take responsibility for the expenses of the Algerian when there was a real partner in the program, and that responsibility is within accordance with the Erasmus Plus contract, signed by partners.
5. Agreed on the dates and tasks of the project.
6. Agreed to cover the the online courses and materials as it was for the benefit of all partners and to develop the project.

The ending sentiment of the meeting was in harmony and good thoughts for a good brainstorming, and partners congratulate each other on the work done in the meeting that took two hours and half to conduct.