

**Erasmus+ CBHE
Steering Committee Meeting
Internal Meeting Minutes**

Attendees:

Meeting No:	12	Meeting Time	17:00
Meeting venue:	JCRS office,	Meeting date	4.8.2022 -5.8.2022
Attendees :	<p>Representatives of the University of Jordan Representatives of Petra University Representative of University of Jena Representative of the University of Innsbruck Representative of the University of Al-Azhar.</p>		
	<p>The number of attendees :</p> <ol style="list-style-type: none"> 1. Three professors from Petra University 2. Two professors from the University of Jordan 3. Two Professors and an assistant from Al-Azhar University 4. one Professor Innsbruck University 5. one Professor University of Jena 6. one Coordinator from the university of Jena. 		
Absence:	<p>The University of Istiqlal had a problem with visas; they could not attend as they had no visa, and it was difficult to attend online due to the late meeting. Which were taken after the events of the symposium</p>		

1 Meeting Agenda

1. Steering committee meeting to discuss the progress of the project.
2. Development of the Master's program and the accreditations.
3. The acceptance of the new budget.
4. Discussing the event to take place from 9-14. October.
5. Discuss the activities of the event.

2 Introduction

We meet at the Jena tower in the JCRS offices to discuss the project's progress. Prof. Leiner coordinated the meeting and gave every participant feedback on the

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symposium's events and its goals. The discussion of the second event in Innsbruck was raised, and partner universities wanted more materials regarding the subjects and master programs being developed at the event. The program countries representative has stated that the project is more about reconciliation and peace studies; the university of Jena can do the reconciliation aspect, and the peace studies can be resolved by the Innsbruck University organizing the event.

3 Meetings discussed points

We have discussed the new budget, and if Brussels has given us confirmation to start working with the new budget. The Coordinator has stated that we will request from the Brussels office clarification to work on the new budget. The reason is to spend the equipment funds as soon as the end of the 21 months.

The agreement was discussed whether and when we must submit the technical report; the university of Jordan stated it would be in September, but according to the agreement, the technical report is after 60 days of the end of the 21 months of the agreement.

Prolonging the project, due that the first year of the project, we had made all the meetings via zoom and online. Therefore, many of the travel budgets and the stay cost were not spent. Therefore, we will ask the Brussel officer to accept the prolonging of the project for one year to deliver the activities that were not delivered. Of course, because the Algerian partner's case affected in disturbing the activities and the discourse of the project

Brussel must authorize the purchase of equipment from the new budget. After 21 Months, partners can not use the equipment funds.

Patra university representative stated that they would develop more on the master program and include a different name for their project, which is Law and Cybersecurity in strategic reconciliation and peace processes. They have stated that they will make a Professional Masters's, which needs only the accreditation of the council of universities. If it were successful, they would apply for accreditation as they are a Private university. Jena University will provide the cybersecurity materials for the University of Petra to customize and add to the Law materials.

The University of Al-Azhar has stated that they have summited for accreditation and that their accreditation is pending at the ministry of higher education.

The University of Jordan has accreditation, as the Master's program was registered under the information technology college with an officially accredited Master of Science degree.

Al-Istiqlal University was not present as stated above, but it was discussed that they had gotten accreditation from the ministry of higher education in Palestine, and they officially have a master's program

6 Challenges and Recommendations

Organizing the meeting was very challenging as criticizing activities and thinking of future activities, and how to resolve issues in concern, such as accreditations and the progress of the project. However, the team discussed the positive, negative, and objective very freely and with respect for each other.

7 Next activities presentations

The next activities were discussed with the Innsbruck University representative, which will take place from 7.10-14.10. University of Innsbruck representative asked for suggestions on what they would want the event to cover. That would be discussed with emails sent to the Coordinator and then shared with the Innsbruck team.

8 At the meeting ended, the partners agreed on the following points:

1. Contact Brussels regarding the budget to give access to spend the equipment budget before the end of the 21 months.
2. Innsbruck Event to take part 7.10.2022 -14.10.2022
3. Innsbruck representative will send the schedule as soon as possible
4. The accommodation is to be confirmed by the University of Innsbruck for the October event.
5. The Coordinator will meet each partner alone and discuss their Master's program.
6. Requesting the agreement to ensure the dates of submission of the technical report.
7. To Integrate more reconciliation and peace studies in the event regarding the needs of the Master's programs
8. Partner countries will send emails to check what their needs are.
9. We look forward to all the team meetings at Innsbruck University in October.

Ending of the Steering Committee Report written by the project coordinator and sent to all partners.